

Risk Assessment Form

CENTRE: _____		RISK ASSESSMENT FORM		ACTIVITY: _____	
Assessment by:		Rally Organiser:		Date:	

What is the hazard?	Who might be harmed and how?	What are you already doing, i.e. Control measures?	Do you need to do anything else to reduce/manage risk, i.e. additional Control measures?	Action by	Residual Risk (L, M, H, VH)
Vehicle movement	Rally Marshals injured when directing traffic Ralliers struck by moving vehicle on site	Vehicle movement restricted to 5 mph, per Centre Guidance/walking pace Ralliers to arrive in daylight hours - if possible Vehicle movement restricted to 5 mph, per Centre Guidance/walking pace	Monitor weather & ground conditions to restrict vehicle movement. Marshals to wear hi-vis vests. Consider lighting - use torches Restrict vehicle movement in inclement conditions. Vehicles parked in separate area.	Rally Marshal/ Officer Rally Marshal/ Officer Rally Marshal/ Officer	L L L
Fire Risk	Ralliers & persons on site Buildings and hedges	Layout of site in line with Centre Guidance and pitch spacing guidelines, see Annex 3E in the Centre Guidance. Fire Buckets in front of units if Centre's Rules stipulate	Ensure that BBQ's are being managed safely. Ensure that all exits can be opened and accesses for emergency services are kept clear	Rally Marshal/ Officer	L
Uneven rally site surfaces	Ralliers, vehicles & persons on site	Where major uneven surfaces are identified by Rally Marshal/Officer, these should be clearly identified and marked with hazard tape	No	Rally Marshal/ Officer	L
Activities – teas and coffees	Ralliers & persons on site	Hot urns/water to be located away from main gathering and monitored, use of barriers or hot water decanted into air pots as necessary	No	Rally Marshal/ Officer	M
Food Preparation	Ralliers	Ensure person in charge of food preparation ensures that good practice and hygiene is followed.	Ensure that adequate space and facilities are available for food preparation and gloves are available. Any allergies to be advised before rally	Rally Marshal/ Officer	L M
Covid 19	All Attending	Remind all to be	Rally Marshal/Officer	Rally	L

		<i>mindful of others who may wish to wear masks &/or continue to socially distance</i>	<i>discretion whether to hold flagpole or any other social activity – members can personally decide if they attend/participate</i>	<i>Marshal/ Officer</i>	
Covid 19	All Attending	<i>Enhanced cleaning & disinfecting where applicable</i>	<i>Hand sanitiser stations at taps</i>	<i>Rally Marshal/ Officer</i>	L

Any Other Risks which become apparent when arriving on site or are applicable to this site only

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